

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on September 15th, 2022 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting. Also, available online at <https://global.gotomeeting.com/join/858019309> ; Join by phone [+1 \(571\) 317-3112](tel:+15713173112) , Access Code 858-019-309

Present: Anthony Borean, President
Mike Ratliff, Vice-president
Leah Wolf Martin, Treasurer
Barbara Fox, Director

Also, Present: Geovanny Romero, District Manager
Tom Sharp, Legal Counsel

Director Borean called the meeting to order at 5:10 P.M.

Public Comment

- No public comments were presented

Meeting minutes

-Director Ratliff made a motion to adopt August's meeting minutes as discussed during the meeting. Director Wolf Martin 2nd. Pass

Financial Report

- Director Wolf Martin stated that she had noticed the final payment to Duckel's Construction had been issued for the retainage of the lift station project. Director Wolf Martin made a motion to approve check numbers 16511 through 16538 inclusive of the multiple EFT and ACH payments. Director Ratliff 2nd. Pass.

Attorney's Report

-Mr. Sharp stated that he reviewed a contract between the district and "Lost Ranger Wildfire Mitigation Services" for the application and management a grant obtained to conduct fire mitigation of water tanks and booster stations. He stated that just a couple of minors revisions had been made to the contract.

Old Business

- Wastewater Plant updates: The district manager mentioned that the wastewater project had advanced significantly in the last few weeks. He stated that all excavation had been completed and currently the contractor has completed most of the forms for the pouring of concrete the following week. The district manager said that the concrete pour had been scheduled for a Saturday since the concrete batch plant cannot make enough product during the week. All Concrete testing contractors are scheduled to be onsite as well as the district manager and representative engineer for the main pour. The main slab was divided into two main pours to accommodate concrete production. Consecutively, the district will pour the second half of the slab and later form the vertical walls.

The district manager requested that the board approve payment to IWS for their second pay application for the amount of \$293,954.97. Director Wolf Martin made a motion to authorize the district manager to sign the payment to IWS. Director Fox 2nd. Pass.

The district manager also requested that the board approve Change Order #1 (\$50,686.00) which includes the additional 2' insulation to the building along the base of the foundation, the installation of a 1" backflow valve and the payment for the Fluidyne submittals. Director Wolf Martin made a motion to allow the district manager to sign the authorization for change order #1. Director Ratliff 2nd. Pass

- Well 13 Development: The district manager informed the board that the engineering for the well hardware and electric was complete and all construction documents are at the Colorado Department of Public Health (CDPHE) for final approval. The district manager stated that upon a conversation with the engineering reviewers, they would not be able to look at the district design until November, which delays the project until the spring of 2023. The district manager mentioned that although it is frustrating, the district could benefit from the delay since several funding opportunities are becoming available.

- Rules Update: Utilization of PEX: The district manager stated that he still needs more information to present the board. He requested that the board tables this topic until the next board meeting.

New Business

-The district manager informed the board that the mailings to all property owners within Stagecoach had been sent advising them of the upcoming public presentation addressing the availability of services fees. Also, he stated that the Fire Station has been reserved for the meeting on October 20th and all details for the meeting have been taken care of. The district manager stated that the availability of services will not be applied to the lots owned by the School District or the Fire Department.

- The district manager mentioned that he had been working along Sally Ross owner of "Lone Ranger Fire Mitigation Services" which will help the district apply and manage a grant for fire mitigation services around some of the district's infrastructure. Director Wolf Martin made a motion to direct the district's manager to sign the contract with Lone Ranger Fire Mitigation Services for the application and management of a grant to mitigate some of the district's fire prone infrastructure. Director Fox 2nd. Pass.

- Budget: The district manager presented the first draft of the 2023 Budget to the Board. He stated that legal and election line items will be slightly higher since two board members are due to election in 2023. The district manager would also like to upgrade the district's software and network security. The district manager also mentioned that the new offices or the district would have to be outfitted with office furniture. On the water and wastewater side, the district will continue with the construction of the Wastewater Treatment Plant and finalize the construction of Well 13. Additionally, the district manager said that he would like to conduct a study in 2023 for the future placement of an additional water storage tank.

Manager's Report

- The district manager mentioned that he had held a meeting with DOLA's regional representatives at the district's offices. He stated that during the meeting DOLA staff encouraged the district to apply for their grants as large amounts of funds will be available in the next few months. The district manager asked the board to hold a motion to allow him to apply for any grants available that would help the district continue to operate more efficiently.

Director Fox made a motion to allow the district manager to apply for any grants with DOLA or any other agency that would bring revenue to the district to perform improvements or replacement. Director Ratliff 2nd. Pass.

- The district manager informed the board that he had attended the annual Special District Conference held in Keystone Colorado. He stated that he had made several new connections with colleagues and consultants that would help him be better prepared in district matters.

- The district manager stated that well 10 will soon be completed with its repair. He expects to have it back on line by mid-October.

- No other new business was addressed

The meeting adjourned at 6:45pm.

Geovanny D. Romero

Geovanny Romero, Secretary