

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on April 21<sup>st</sup>, 2022, at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting. Also, available online at <https://global.gotomeeting.com/join/858019309> ; Join by phone +1 (571) 317-3112 , Access Code 858-019-309

Present: Anthony Borean, President  
Mike Ratliff, Vice President (Via Gotomeeting)  
Leah Wolf Martin, Treasurer (*Go to meeting*)  
Barbara Fox, Director  
Jim Kinser, Director

Also, Present: Geovanny Romero, District Manager  
Tom Sharp, Legal Counsel  
Lainie and Jonathan Schuster, Residents

-Director Borean called the meeting to order at 5:00 P.M.

### Public Comment

- Jonathan and Lainie Schuster requested to the board that their tap fee for their new caretaker unit be reassessed as they believe the charges are too high. The Schuster family stated that during the original building permit process the manufacturer of the prefabricated home, mistakenly labeled the caretaker unit as Storage. When the building permit was approved, it did not mention that a secondary unit would be built above the garage and therefore the appropriate tap fees were not billed. The district manager stated that when he reviewed the building permit there was no mention of a secondary unit. He only assessed the tap fees for what was presented under the building permit. The board decided to allow them to pay the lowest of the calculated fees between the previous and new fee schedule adopted in March 2022. The Board did not wave the fee. Director Houston made a motion to allow the Schuster family to pay the lowest of the two mentioned fees. Director Wolf Martin 2<sup>nd</sup>. Pass.

### Meeting minutes

-Director Wolf Martin made a motion to adopt March's meeting minutes. Director Houston 2<sup>nd</sup>. Pass

### Financial Report

- Director Ratliff had a question about charges related to the latest directors election for the district. The district manager stated that the final statements had not been received from the legal election authority and he was not aware of the total cost for the election at the moment.
- Director Wolf Martin made a motion to approve checks 16372 through 16397 and inclusive of all ACH and EFT payments. Director Ratliff 2<sup>nd</sup>. Pass

*Costumers*

### Attorney's Report

- Mr. Sharp stated that he had drafted a consolidation agreement as well as a vacation of internal easements for the Zayatz consolidation on the Blackhorse subdivision. He also stated that he had been helping the district manager engage with Routt County for the consolidation process and the district's legal needs for such process.

### Old Business

- Wastewater treatment plant update: The district manager stated that the timeline for contractors to submit bids for the replacement of the old wastewater treatment plant was extended by one week. The last addendum sent by the district contained a large amount of important information that granted more time for agencies to review for a more accurate pricing. The district manager reminded the board that within the entire scope of the work there are a few "Optional Items" that could be removed from the overall scope of the work in the event the bids come back too high. They stated that the priority is to construct the new wastewater treatment facility itself.

- Yearly Audit: The district manager asked the board members for their comments on the provided draft of the district's 2021 audit. Directors did not have any comments.

Director Wolf Martin Made a motion to approve the draft of the 2021 District financial audit. Director Kinser 2<sup>nd</sup>. Pass.

- Zayatz Consolidation: The district manager presented the proposed consolidation of 7 lots within the horseback subdivision. The consolidation forms a 5-acre parcel. Directors asked the district manager if this proposed consolidation would interfere with any possible water or sewer extension in the future. The district manager responded that the consolidation would not have an impact according to the current masterplan. Director Houston made a motion to approve the Zayatz consolidation. Director Wolf Martin 2<sup>nd</sup>. Pass

### New Business

- Mr. Brian Deem requested that the district honored the previous cost of a vault permit to what it was before the new fees were implemented. Mr. Deem had started his building permit before the fees increased. Director Houston made a motion to allow Mr. Deem to pay the previous amount for a vault permit. Director Kinser 2<sup>nd</sup>. Pass.

- The district manager stated that the director elections for the district had concluded. Three of the previous directors were reelected as there were no other nominees. The district manager asked for a motion to allow the president of the board to sign a resolution cancelling the election and a resolution for the regular election. Director Ratliff made the motion to allow the president of the board to sign the two resolutions mentioned. Director Wolf Martin 2<sup>nd</sup>. Pass.

- The district manager stated that there is chatter around the district about the existence of illegal graywater tanks. The collection and re-use of graywater by costumers who are not served but the central system is a violation of County and District regulations. Customers who have constructed theses alleged graywater tanks are in violation of their lot owner agreement and environmental health regulations. The district manager mentioned that he has been collectively working with Routt County's Environmental Health Department to

begin the enforcement process. The manager said that the district will send information letters to all costumers on vaults.

- The development of Well #13 is now at the engineering phase said the district manager. He stated that he had received a quote from HRS to do the preliminary engineering and permitting process through the State of Colorado. The district manager asked the board members for a motion to allow him to engage with HRS for the engineering of Well #13 with a cost not to exceed \$50,000.00. Director Wolf Martin made the motion, Director Houston 2<sup>nd</sup>. Pass

#### Manager's Report

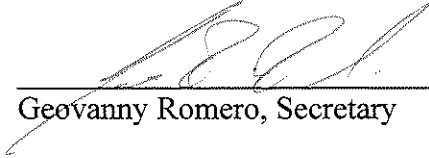
- The district manager said that the district continues to have a higher-than-average consumption for this time of the year compared to the last 3 years. He mentioned that the district has seen water consumption during late hours of the night which is out of the ordinary which leads him to believe that there might be a leak in the system. He stated that if there is a leak, it is relatively small (~25 gal/min). The district employees will continue to look for signs of leak throughout the district.

- The district manager informed the board that he had participated in an emergency preparedness event organized by the State of Colorado (COWARN). He mentioned that the district was put into a mock emergency situation to react. The outcomes of this training were relatively helpful he stated. He said that one of the district's weaknesses is the ability to operate in lack of electricity.

- The district manager informed the board that Aztec drilling is still waiting on parts for the repair of Well #10.

- No other new business was addressed

The meeting adjourned at 6:30 pm.

  
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Geovanny Romero, Secretary