

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

24490 Uncompahgre Road, Oak Creek, Colorado 80467

Telephone (970) 736-8250 / Fax (970) 736-0177

Email: [info@mcwater.org](mailto:info@mcwater.org)

## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on October 21<sup>st</sup>, 2021 at the Offices of Sharp, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting. Also, available online at <https://global.gotomeeting.com/join/858019309> ; Join by phone [+1 \(571\) 317-3112](tel:+15713173112) , Access Code 858-019-309

Present: Tony Borean, President  
Mike Ratliff, Vice President  
Leah Wolf Martin, Treasurer  
Barbara Houston, Director  
Jim Kinser, Director (Via Gotomeeting)

Also, Present: Geovanny Romero, District Manager  
Tom Sharp, Legal Counsel  
Adam Summers, Engineering Consultant  
Christopher Brandewie, Rate Study Consultant

-Tony Borean called the meeting to order at 5:00 P.M.

### Meeting minutes

-Director Ratliff made a motion to approve September's board meeting minutes. Director Wolf-Martin 2<sup>nd</sup>. Pass.

### Financial Report

-The September financial report and check register were reviewed by the Board.

-Director Wolf-Martin made a motion to approve check #'s. 16137 and 16152 through 16188, 5 ACH payments to the IRS (2), Lincoln Financial, Xpress bill pay, Director Houston 2<sup>nd</sup>. Pass.

### Attorney's Report

-Mr. Sharp told the Board that during the previous month he had helped the district with USDA grant/loan compliance and rate study diligence.

### Old Business

-Mr. Summers communicated to the members of the board that the preliminary engineering had been submitted to the Colorado Department of Public Health (CDPHE) for the State's engineering review. The district has submitted payment for the review. Mr. Summers also mentioned that he has lined up an onsite Aquaworks engineer that will be managing the construction of the district's new wastewater treatment plant.

- Mr. Summers stated that the funding for the project is very close to final approval and that the amounts requested for grant/loan should be more than sufficient for a project this size. Mr. Summers said that the only way to know what the actual cost is going to be is after bidding process has taken place due to the rise in construction costs. Mr. Summers stated that his firm and the district continue to work with the financing agencies to comply with their requirements and thus accomplish the project.
- The district manager provided an update about the status of Well 13. He stated that the data collected from the driller and engineering consultant demonstrated positive outcomes for the new well. The data collected has now been sent to CDPHE for review and approval. The district manger stated that he hopes the well will be approved by the state in the upcoming weeks. The district’s attorney mentioned that once approved, Well 13 will be part of district’s master augmentation plan and legal due diligence will be done periodically to ensure it is included within the district water rights portfolio.
- The district manager told the board that the lift station project is now 85% complete. The final phase of the project is to finish the electrical panel and training for the operators. The district manager hopes to have the station working by the end of November 2021.

#### New Business

- Mr. Chris Brandewie, the district’s rate study consultant, presented his report to the board. Mr. Brandewie stated that he had for the past few months worked alongside the district manager to develop an accurate investigation that includes all of the district’s assets. The consultant explained that in order for the district to afford the upcoming repairs and capital improvements, rates will have to be increased. The consultant provided a series of scenarios that would allow the district to be more financial stable in the coming years. Mr. Brandewie also stated that the district must start saving for large future expenses as inflation has severely affected the price of water and sewer infrastructure.
- The district manager presented his first draft of the district’s budget for the year 2022. The proposed budget totals approximately \$9.4 million and includes the \$8 million proposed cost for the replacement of the wastewater treatment plant. The district manager stated that he had made a few changes to the budget to comply with the formation of the enterprise and terms of the loan to be acquired. The district manager requested the board’s consideration to add an additional vehicle and a dump trailer to the districts’ fleet and to bring the currently part-time office manager to full time status in 2022. The board members analyzed the lines of the budget item by item and had no objections to the first draft. The district manager stated that the amounts budgeted are most likely to change once the board adopts the chance in service rates.

#### Manager’s Report

- The district manager informed the board that a water line condition survey had ben performed at different sites around the district. The outcomes of the survey were positive since they indicated that the condition of the water line is still in good and could last a few more years before replacement.
- The district has been getting reimbursed by the state and DOLA for the engineering of the wastewater treatment plant, stated the district manager.
- Meter project at the base of the old stagecoach ski resort was completed. The district helped the property owner install a new meter at their facility which has not been metered in a few years.
- No other new business was addressed
- The meeting adjourned at 8:39pm.

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Geovanny Romero, Secretary