

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on September 16th, 2021 at the Offices of Sharp, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting. Also, available online at <https://global.gotomeeting.com/join/858019309> ; Join by phone [+1 \(571\) 317-3112](tel:+15713173112) , Access Code 858-019-309

Present: Tony Borean, President
Mike Ratliff, Vice President (Via Gotomeeting)
Leah Wolf Martin, Treasurer
Barbara Houston, Director
Jim Kinser, Director (Via Gotomeeting)

Also, Present: Geovanny Romero, District Manager
Tom Sharp, Legal Counsel
Adam Summers
William Queen

-Tony Borean called the meeting to order at 5:00 P.M.

Wastewater Treatment Plant Public Presentation

- The district manager of the Morrison Creek Metropolitan Water and Sanitation District conducted a public presentation about the replacement of the district's wastewater treatment plant. During the presentation, the district manager addressed key points such as "why is it necessary", "how and who would it affect" and "how would the district cover the costs of replacement".

The district manager emphasized the benefits that a new wastewater treatment plant would bring to the district and the environment around it. He explained that the replacement of the nearly 50 year old current facility is the best option for the future of district wastewater treatment.

Meeting minutes

-Director Ratliff made a motion to approve August's board meeting minutes. Director Houston 2nd. Pass.

Financial Report

-The August financial report and check register were reviewed by the Board.

-Director Wolf-Martin made a motion to approve check #'s. 16108 through 16151, 6 ACH payments to the IRS (2), Lincoln Financial, Xpress bill pay, visa and Casselle. Director Houston 2nd. Pass.

Attorney's Report

-Mr. Sharp had no major updates as nothing happened in the last month that required his representation.

Old Business

- The district manager stated that the US Department of Agriculture (USDA) had issued a "Letter of Commitment of Funds" to the district for the financing of the replacement of the wastewater treatment plant. The two key points addressed with the USDA had been the recruitment of a full-time engineer to manage the project and the possible recruitment of an accountant for the project.
- The lift station project has resumed. The main wet well had been tied in with the emergency tank and all discharge connections to the force main are now in place. The next phase of the project is to install the pumps and electrical hardware, said the district manager. The project is still scheduled to be completed by the end of October.
- The district manager informed the board that the new Well 13 is scheduled for testing. An engineer team from HRS will be on site along with Aztec Drilling to perform the test during the month of September.

New Business

- The district manager mentioned that he has been working on his first draft of the 2022 budget. He mentioned that during 2022 the district could see up to a 7-million-dollar revenue to pay for expenses of the new wastewater treatment plant. The district still must wait for the results of the rate study in order to make a better estimate of a final 2022 budget.

Manager's Report

- The district manager informed the board that the drinking water tank inspections had been performed by the contractor hired by the District. The contractor stated that the tanks are in very good structural condition and could remain fully usable without major repair or rehabilitation for at least another 7-15 years. Yearly inspection and cleaning by a District contractor were recommended.
 - The district manager informed the board about a presentation he made to the board of directors of the Upper Yampa Water Conservancy District at its most recent meeting. He addressed the parameters of the district's discharge permit as well as the results of the secondary mixing zone study of Stagecoach Reservoir.
 - The district manager said that the district was able to remove the secondary back-up wastewater treatment plant that has not been utilized for many years and was housed under the small metal building near the current wastewater treatment plant. The old secondary plant sold for \$50.00 and the metal building was sold for \$12,000.00. A total amount of \$3000.00 was spent on the project for a total net of \$9500.00 revenue gain to the district.
 - Fire mitigation planning will be coordinated with management of the Oak Creek Fire District. The district manager stated that he is working with the manager of the Oak Creek Fire District for water tank's fire mitigation.
 - The Reagan-Reed 5-acre land consolidation plat and documentation have been signed and completed by the lotowner. The lot consolidation agreement was submitted to the board, and Mr. Borean, as president of the board, signed the final documents on behalf of the District.
- No other new business was addressed
- The meeting adjourned at 6:45pm.

Geovanny Romero, Secretary

