

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on August 19<sup>th</sup>, 2021 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting. Also, available online at <https://global.gotomeeting.com/join/858019309> ; Join by phone [+1 \(571\) 317-3112](tel:+15713173112) , Access Code 858-019-309

Present: Tony Borean, President  
Mike Ratliff, Vice President (Via Gotomeeting)  
Leah Wolf Martin, Treasurer  
Barbara Houston, Director  
Jim Kinser, Director (Via Gotomeeting)

Also, Present: Geovanny Romero, District Manager  
Tom Sharp, Legal Counsel  
Adam Summers, Engineering Consultant  
Tom Alexander (Nordic Pumping)  
Tom Pratt (District Resident)

-Tony Borean called the meeting to order at 5:00 P.M.

### Public comment

- Mr. Tom Alexander presented to the board about Nordic Pumping services to the district. Mr. Alexander explained his company's fee structure and how they service the district. The Board members recommended that an agreement between the district and Nordic Pumping is drafted to allow Nordic to store their truck at the district's facility. The agreement would release the district of any liability over Nordic's equipment.

### Meeting minutes

-Director Ratliff made a motion to adopt July's board meeting minutes. Director Houston 2<sup>nd</sup>. Pass.

### Financial Report

-The July financial report and check register were reviewed by the Board. The District Manager brought up two checks that were voided due to loss in the mail.

-Director Ratliff made a motion to approve check #'s. 16073 through 16107, 2 ACH payments to the IRS, ACH payment to Lincoln Financial, 1 ACH to Express Bill pay. Director Houston 2<sup>nd</sup>. Pass.

### Attorney's Report

- Mr. Sharp announced that he had reviewed the district's conflict of interest policy and had written a resolution to update the district's meter fees.
- Mr. Sharp also mentioned that he attended a meeting with Yampa Valley Bank along the district manager to address the interim financing required by USDA.

### Old Business

- The district manager spoke about the interim financing for the new wastewater treatment plan. He stated that it is one of USDA's requirements for a local bank to provide interim financing. The district manager had held several meetings with Yampa Valley Bank, which will be providing the interim financing do the district.
- The district manager stated that financing through the USDA is at its final stages and that a decision by USDA will soon be made deciding whether funding is available for MCWSD.
- The design of the new wastewater treatment continues to take place. The district manager mentioned that he had also been working with the engineers on the site plant and layout of the entire future facility.
- The lift station project has been halted during the month of July, said the district manager. The contractor is not able to obtain the specified materials anywhere within the United States. Options are currently being researched by the district manager and the engineering consultant.
- The district manager informed the Board that the new well 13 has been drilled and is ready for the next phase. During the next phase, the district will have the well tested and permitted with the State of Colorado. The district manager mentioned that he had hopes to have well 13 online by the end of the year but that might not be the case.

### New Business

- The district manager told the board that the district does not have an updated manual of specifications and standards for Water and Sewer Infrastructure. The district manager stated that we will start developing a new manual of specifications so that contractors have a better understanding of construction within the district as it continues to grow and develop.
- The district manager asked the board to authorize him to sign an application for another EIAF grant offered by the State. The grant to be applied for is for \$650,000.00. Director Kinser made a motion to authorize the district manager to apply for the grant. Director Ratliff 2<sup>nd</sup>. Pass.
- The district manager updated the board with the new fee structure for the district's meters. The district manager stated that the new structure fee will cover the actual price of the meters if they became damaged after the warranty period. It also addresses the labor performed by district employees. Director Ratliff made a motion to adopt the resolution updating the districts new meter fees. Director Houston 2<sup>nd</sup>. Pass.

- The USDA required the district to create a "Conflict of Interest" policy that prevents officials from profiting from their construction financing. The district manager asked to adopt the Conflict of Interest policy he had drafted and that the district attorney had reviewed.

Director Houston made a motion to adopt the new conflict of Interest Policy. Director Ratliff 2<sup>nd</sup>. Pass

- The Board discussed Mr. Anthony Aldrich's petition to the board to allow a payment plan for his Lot owner's agreement and well fees (\$15,318). The Board decided not to allow any type of payment plans. The Board directed the district manager NOT to sign off on Mr. Aldrich's building permit.

- No other new business was addressed

The meeting adjourned at 6:45pm.

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Geovanny Romero, Secretary