

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on July 15<sup>th</sup>, 2021 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting. Also, available online at

<https://global.gotomeeting.com/join/858019309> ; Join by phone +1 (571) 317-3112 , Access Code 858-019-309

Present: Tony Borean, President  
Mike Ratliff, Vice President  
Leah Wolf Martin, Treasurer  
Jim Kinser, Director (Via GotoMeeting)

Also, Present: Geovanny Romero, District Manager  
Tom Sharp, Legal Counsel

-Tony Borean called the meeting to order at 5:00 P.M.

### Meeting Minutes

-Director Wolf Martin made a motion to adopt June's board meeting minutes. Director Ratliff 2<sup>nd</sup>. Pass.

### Financial Report

-The June financial report and check register were reviewed by the Board. Director Wolf Martin made a motion to approve check # 16030, 16034 though 16072, inclusive of all the ACH payments to Verizon, Xpress bill pay, Casselle, Visa, IRS and Lincoln Financial. Director Ratliff 2<sup>nd</sup>. Pass.

### Attorney's Report

- Mr. Sharp reported that he prepared an "Attorney's opinion letter" for the USDA supporting the District's financial reliability.

### Old Business

-The district manager updated the Board about the financing process with USDA. The district manager mentioned that during the previous month many new developments had presented but overall, the district is still on the running to receive grants/loan from the USDA. He also stated that many new requirements to include an "application of interim financing" must be pursued through a local bank.

Director Ratliff, made a motion to authorize the district manager to pursue a construction loan through Yampa Valley Bank for up to \$8,000,000.00. Director Wolf Martin 2<sup>nd</sup>. Pass

- The district manager mentioned that he had held an onsite meeting with one of the engineers working on the layout and site plan for the new wastewater facility. During their conversation they addressed office space, parking, ADA accommodations and other considerations for the final layout. The meeting also included the future of the old wastewater treatment plant building. The reutilization of the building would be considered.

- The Lift Station project is currently at a halt since the waterproof membrane to cover the emergency storage tank is still backordered. The engineer in charge has been in direct contact with the builder to try to analyze other options. Materials of all sorts are backordered due to the supply chain said the district manager.

#### New Business

-The Bond Counsel currently being utilized by the district recommended that the district move forward with the creation of the Water Activity Enterprise said the district manager. The reason being is that the USDA requires that the grantee agency has all the legal aspects approved before the release of any funding. Counsel Sharp mentioned that the district could go ahead and adopt the previously reviewed resolution that creates the Water Activity Enterprise.

Director Wolf Martin made a motion to approve the resolution creating the “Water Activity Enterprise”.

Director Kinser 2<sup>nd</sup>. Pass

- The district manager stated that the drilling of the new well 13 which will serve as an alternate water source for the upper system was successful. He indicated that the borehole was drilled to 250 feet. The driller reported 35-45 gpm. The district manager stated that the following steps include testing and approval by the state for municipal use.

- The district manager stated that the district was not awarded the Small Communities Water Improvement Grant (\$500,000). The state of Colorado indicated that there were over 500 applications and only 20 awardees.

- The district manager stated that after meeting with the district consultants about current and future discharge permits, the best option would be to draft a letter to the permits unit at the State presenting the results of both mixing zone studies. The district manager mailed the drafted letter to the permits unit along with a summary of the favorable results of mixing within the receiving reservoir. The State acknowledged receipt of the letter. Now the district needs to wait to hear back with comments.

- The district manager said that the district must hold a public presentation for the replacement of the wastewater treatment plant to satisfy State requirements. The presentation must be given at least 30 days’ notice. The advertisement will be given along the next board meeting notice and will be held at the September board meeting.

#### General Manager’s Report

- The water usage report showed 2.5 million gallons pumped of which 1.3 million gallons were accounted for at the wastewater treatment plant. This means that more than 1 million gallons were used for irrigation.

- The district manager mentioned that our in-house operator William Queen was able to obtain a B license for wastewater operator. The district manager stated that Mr. Queen will receive a pay increase in accordance with district policies and the comparable job market rates.

- The sewer repair started in 2020 will resume work the first week of August said the district manager. The contractor has scheduled crews to perform the work during the first week of August 2021.
- The district manager stated that one unmetered water connection had been identified at the base of the old ski mountain base. An email has been sent to the property owner requesting the purchase and installation of a meter. Otherwise, the district will cap the connections by the end of August.
- The district manager informed the board of the purchase of a water meter for use in conjunction with a fire hydrant. The purpose of this purchase was to be able to charge accurately to customers who draw water from fire hydrants.
- The district manager asked the board to allow him to sell one of the district's old metal buildings to the general public (assuming they hold proper insurance and clear the district of all liabilities). The purpose is to create space for the new wastewater treatment plant and to dispose of original treatment machine which is now unserviceable.
- No other new business was addressed.

The meeting adjourned at 7:30 pm.

*Geovanny D. Romero*  
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Geovanny Romero, Secretary