

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on May 20<sup>th</sup>, 2021 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting. Also, available online at

<https://global.gotomeeting.com/join/858019309> ; Join by phone +1 (571) 317-3112 , Access Code 858-019-309

Present: Tony Borean, President  
Mike Ratliff, Vice President (Via Gotomeeting)  
Leah Wolf Martin, Treasurer  
Barbara Houston, Director

Also, Present: Geovanny Romero, District Manager  
Tom Sharp, Legal Counsel

-Tony Borean called the meeting to order at 5:00 P.M.

### Meeting Minutes

-Director Wolf Martin made a motion to adopt April's board meeting minutes. Director Ratliff 2<sup>nd</sup>. Pass.

### Financial Report

-The April financial report and check register were reviewed by the Board. The District Manager addressed several questions the Treasurer had and brought all the supporting documentation.

-Director Wolf Martin made a motion to approve check #'s. 15968 to 16002, minus the voided checks 15959 and 15995 to 15998, and inclusive 2 ACH payments to the IRS, 1 ACH payments to Lincoln. Director Houston 2<sup>nd</sup>. Pass.

-Director Wolf Martin mentioned that during her review of the financial documents she had noticed that separate accounting has been implemented for the Water and Sewer services. The District Manager responded that the system had been implemented to comply with loan and grant agencies.

### Attorney's Report

-Mr. Sharp announced that no major legal issues had been addressed during the month of May. The District Manager and Legal Counsel had a few brief conversations and a few questions had been addressed but no other major items to report to the Board.

- Mr. Sharp stated that he will have more comments on the items further down on the agenda.

### General Manager's Report

-The District Manager stated the Consumer Confidence Report (CCR) issued by the State to the District is now available for public viewing at the District's website. As mandated by State regulations, the District ensured that all costumers receive notification of the lease of the CCR. The direct link was provided by both mail and email.

- The notices of violation were sent to all costumers via monthly billing. The letter stated the District's failure to submit water quality results in a timely manner. The district manager mentioned that a new system had been implemented so that testing is never late again.

- The District Manager announced that the District continues to used GOVdeals.com to get rid of unusable items at the District. He announced that an old pickup truck was sold for the amount of \$1,700.00. The District will continue to use the website for other items that have been cluttering the District for many years he stated.

- The Snokomo replat and application for change of zoning is still under review at Routt County Planning. The Planning Commission is to review the application June 3<sup>th</sup>. The District Manager mentioned that several residents have demonstrated opposition to the project and have turned in a petition in opposition to the Board of County Commissioners.

- The District Manager mentioned that a water main leak had ben identified and that one other might be present. During the last billing cycle, more than 500,000 gallons of treated water were unaccounted for. The leaking plus training of the Fire Department could be the reasons of the missing water. District employees will be on the look out for signs of leaking throughout the District.

- The District Manager consulted with its legal counsel about the inquiry from Routt County about a coordinated election or ballot initiative. Legal Counsel Sharp stated that the District is not mandated to coordinate with the County and that no items will be sent for popular vote this year."

### Old Business

-The District Manager stated that the proceedings for the replacement of the wastewater treatment plant continue daily. All agencies that are currently working on this project are contacted weekly by the District to ensure proper and timely mutual work. The District Manager also stated that as part of the procedures, he has been requesting reimbursement for past work from the approved grants.

A few corrections had to be made for the final submittal of the USDA application from the District for funding. The application was finally completed and submitted back to the USDA grants/loans portal.

- The District manager mentioned that the Lift Station project was still being held up by permits and some purchasing items. The District Manager addressed that during the last month the appropriate engineering submittals had been addressed and that once permits and procurement are complete, the construction project should resume. Duckel's Construction mentioned that they would like to get started mid-June.

- The prepayment of tap fees was discussed between the board members, the District Manager and the legal counsel. The discussion resulted in an agreement in which the District would no longer accept payment of tap fees unless an active building permit has been obtained from Routt County. The purpose of this resolution is so that customers do not pay amounts that are not according to the current fee status.

Director Houston made the motion to pass resolution 21-001 addressing prepayment of tap fees. Director Ratliff 2<sup>nd</sup> . Pass.

- The District Manager announced that the resolution to dissolve the 2003 Water Activity enterprise had been signed and recorded.

-The District Manager addresses the drilling of Well 11. He stated that during the drilling, not enough water was obtained from the Browns Park Formation and that a granitic layer was hit right at 260 feet in depth. They first thought it was an intrusive rock so they continued to drill another 50 feet. Upon drilling deeper, granite was consistent and the District Manager decided to abandon the drill site and cap it. Only 4 gallons per minute were obtained from the Brown's Park Formation which is where the District can draw water from by its decree. The volume does not satisfy the District needs and a new site will be chosen by the District Manager in the upcoming days. The District Manager stated that he already had a couple of open space areas predetermined for the placement of the new well. The permit for this well will have to be reapplied for.

#### New Business

-The District Manager stated that after doing an analysis of implementation of the future "availability of services" fees, the most standard method would be to introduce the fee as " ½ of the base rate for all available connections or accounts". Although some other methods could possibly bring more income to the District, the rates could vary from billing cycle to billing cycle which would not maintain a clean ledger. The ½ of the base rate idea would be more standard and easier to keep accountability off.

- The District Manager stated that he had held a meeting with the engineering consultant, the mixing zone study scientist, and the District. The purpose was to strategize the presentation of the mixing zone results to the Water Quality Control Division at the Colorado Department of Public Health Environment. "The results are clear" stated the District Manager, we can demonstrate that our effluent does mix with the entirety of the reservoir. The next step will be to draft a letter asking for review of the new data by CDPHE. The District Manager will draft the letter and submit the petition.

- No other new business was addressed.