

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on February 20, 2020 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean, President
Mike Ratliff, Vice President
Leah Wolf Martin, Treasurer
Barbara Houston, Director

Also, Present: Steve Colby, District Manager
Tom Sharp, Counsel

-Tony Borean called the meeting to order at 4:00 P.M.

January Meeting Minutes

-Mike Ratliff made the motion to accept the January meeting minutes as prepared and emailed to the Board. Barbara Houston 2nd. Pass.

January Financial Report

-The financial report and check register were reviewed by the Board.

-Leah Wolf Martin made a motion to approve the financial report and ratify check #'s 15390 to 15429 inclusive and 2 ACH payments to the IRS and one ACH payment to Lincoln Financial. Barbara Houston 2nd. Pass.

Managers Report

-The Manager recommends that we purchase a spare pump for the Bannock Trail Lift Station as this newer lift station will be around indefinitely. The cost is \$5508. The Board authorized the manager to proceed with the purchase.

-The Board authorized the manager to contribute \$500 towards the plowing on Colt Trail in Blackhorse II. We use this road to access the upper tank. The Board authorized the payment to the Heckberts. We will likely be clearing some of the snow from the roof of the tank this winter.

-The Manager is working on the WWTP renewal application which is due by the end of the month. He is consulting with Adam Sommers and Gabe Racz in relation to the WWTP planning work being done and issues with the recent 303d listing and the WWTP permit renewal.

-Chris Catterson, auditor, has begun work and was at the office today to go through the financial records.

-Mike Roach who developed and owns lot in Youngs Creek Estates has inquired as to whether the lots still must have well permitted in the name of the District. The lots have New Parcel Agreements which require

this. The Board decided that if Mr. Roach covers the legal cost for amending and recording the amended New Parcel Agreements for all 4 lots then the District has no objection.

-The Manager has been preparing a well permit application for a new well to be located at the Blackhorse II site (Well 11). HRS Water Consultants and Mr. Sharp have been assisting in the review of such permit.

Attorneys Report

-Mr. Sharp reported that he had assisted the General Manager in preparing the Well 11 application and that he had reviewed the CDC proposal for the Meadowgreen Lift Station to be considered later.

Old Business

-No old business to discuss.

New Business

CDC Proposal:

-The proposal from Civil Design Consultants to evaluate the existing Meadowgreen Lift Station and to develop options for addressing any concerns with capacity, reliability and operational problems. The estimated maximum is \$17,492.75. The Board approved moving forward with the work subject to CDC agreeing to not exceed the maximum without further approval by the Board.

Interview General Manager Candidates:

The remainder of the meeting was spent conducting electronic interviews with three candidates for the General Manager position. The three candidates were Mr. Michael Moler, Mr. David Gallegos and Mr. William Meyer.

-At the end of the interviews it was decided to extend invitations to Mr. Moler and Mr. Meyer to come to the District office for onsite interviews.

-The District will reimburse candidates for any air travel expense, car rental or private vehicle expense at the IRS rate and hotel room for up to 2 nights. The District will not reimburse the cost of any meals.

-There being no further business the meeting was adjourned at 8:00 P.M...