

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on October 17, 2019 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean, President  
Mike Ratliff, Vice President  
Leah Wolf Martin, Treasurer  
Bob Woodmansee, Director  
Barbara Houston, Director

Also Present: Steve Colby, District Manager  
Tom Sharp, Counsel

-Tony Borean called the meeting to order at 4:00 P.M.

### September Meeting Minutes

-Bob Woodmansee made the motion to approve the September meeting minutes as prepared and emailed to the Board. Mike Ratliff 2<sup>nd</sup>. Pass.

### Financial Report

-The Board reviewed the financial report and the check register.

-Mike Ratliff made the motion to approve the financial report and approve the issuance of check numbers 15255 to 15263, 15267 to 15294 and 2 ACH payments to the IRS, an ACH payment to Lincoln Financial and an ACH payment to Colorado Department of Revenue. Bob Woodmansee 2<sup>nd</sup>. Pass.

### Managers Report

-The augmentation station is essentially complete and ready for testing.

-The VFD has been replaced in Booster I and everything is back operational.

-Granite Inliner has completed the lining project in Project I & II. All went well. We are awaiting the final test results before advertising and making final payment.

-We have finished sludge processing for the year. We filled eight 20-yard dumpster loads this year. We have processed a total of 250,000 gallons of sludge since the screwpress was installed.

-The manager discussed the status of the EIAF grant and challenges he would like addressed in the study such as I &I, vault dumping and possible rehab/upgrade of existing plant.

## Attorneys Report

-Mr. Sharp reviewed the Aquaworks DBO contract for the WWTP Study and provided comments and suggested changes. He did not see any problems so critical as to recommend not to go ahead with the project.

## Old Business

- Mr. Sharp has prepared a resolution concerning the requirement for homes to tap onto to tap-on to mainlines constructed prior to 1975 as discussed at September meeting as discussed and directed by the Board at the September meeting.

-Barbara Houston made the motion to approve the resolution 2019-3 (attached). Leah Wolf Martin 2<sup>nd</sup>. Pass.

## New Business 2020 Budget Adoption

-The proposed 2020 Budget was discussed. The Manager was directed to increase the line item for employee salaries to \$400,000 to cover a possible new employee.

-Bob Woodmansee made the motion to adopt the 2020 Budget with the changes as discussed. Leah Wolf Martin 2<sup>nd</sup>. Pass.

-Bob Woodmansee made the motion to pass the resolution to Appropriate Sums of Money for the 2020 Budget. Leah Wolf Martin 2<sup>nd</sup>. Pass

-Bob Woodmansee made the motion to pass the resolution set the Mil Levy at rate to be finally determined after the final notice of total assed valuation is received. Leah Wolf Martin 2<sup>nd</sup>. Pass.

-The Board authorized the Manager to make the necessary changes to the Budget documents after the final TAV is received.

-Once the Budget is finalized the Manager will certify the final mil levy to the County Commissioners prior to the December 15<sup>th</sup> deadline.

-There being no further business the meeting was adjourned at 6:00 P.M..