

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on February 2, 2019 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean, President  
Mike Ratliff, Vice President (electronically)  
Leah Wolf Martin, Treasurer  
Bob Woodmansee, Director  
Barbara Houston, Director

Also Present: Steve Colby, District Manager  
Tom Sharp, Counsel

-President Borean called the meeting to order at 4:00 P.M.

### January Meeting Minutes

-Bob Woodmansee made a motion to approve the January meeting minutes as prepared and emailed to the Board. Leah Wolf Martin 2<sup>nd</sup>. Pass.

### Financial Report

-The financial report was reviewed. Leah asked about the check register and the voided and missing checks. The manager will investigate and send a corrected check register.

-Bob Woodmansee made a motion to table the financial report approval and check ratification until the March meeting. Mike Ratliff 2<sup>nd</sup>. Pass

### Managers Report

-The Manager reported that Jeff and Bill had both taken the Wastewater Operator B tests on February 15<sup>th</sup>. We do not know the results yet.

-The new flow meter has installed at well 10. We are still working on the connection with the VFD however.

-We will be testing some new meter reading equipment. The manager expressed his desire to upgrade the meter reading equipment and software.

### Attorneys Report

-Mr. Sharp reported that he had done work at the managers request on the Morningside vault issue to be discussed as part of new business.

-Tony Borean asked Mr. Sharp questions concerning Special Improvement District formation and who can vote. Mr. Sharp will research and get back to the Board.

### Old Business

-There was no Old Business to discuss.

#### New Business

-The proposed MOU with Honeywell Energy Services Group to perform a Preliminary Analysis to identify areas where improvements to the wastewater treatment plant and/or well facilities could produce considerable energy savings or other efficiencies was discussed. Since initially there is no cost to the District and the District is under no further obligation the Manager sees no reason not to have Honeywell proceed with the analysis. Counsel Sharp suggested checking some references before proceeding.

-Mike Ratliff made the motion for the Manager to proceed with the MOU and analysis with HESG subject to verifying references. Bob Woodmansee 2<sup>nd</sup>. Pass

-The situation with the vault maintenance on Lot 2 Morningside is discussed. The vault has been overflowing and creating a problem. The owners were being repeatedly warned to pump it but were not complying reliably. The manager was forced to order the vault pumped on 2 occasions. The manager met with Director Martin and Attorney Sharp to discuss remedies to the situation. It was decided to write a formal letter to the owners of the property which informed the owner of the property of the fines and other penalty's including liening and foreclosing on the home the District may impose. A package with the letter and a copy of the Lot Owner Agreement and pertinent section of the Districts rules & regulations along with an invoice from the District for the 2 pumping charges plus \$300 in handling charges was hand to delivered to the owner/occupant. The owner/occupant subsequently the pumper directly paid the pumper contractor for all outstanding pumping charges including those incurred by the District. They are requesting that the \$300 handling charges to be waived.

-Bob Woodmansee made the motion to rebill the owners of Lot 2 Morningside for the \$300 service charges incurred by the District in dealing with the situation because the vault was not being properly pumped. Leah Wolf Martin 2<sup>nd</sup>. Pass.

-Their being no further business the meeting was adjourned at 6:00 P.M...