

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on December 20, 2018 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Leah Wolf Martin, Treasurer  
Bob Woodmansee, Director  
Barbara Houston, Director

Also Present: Steve Colby, District Manager  
Tom Sharp, Counsel

-Leah Wolf Martin called the meeting to order at 4:00 P.M.

### November Meeting Minutes

-Leah Wolf Martin made the motion to approve the November meeting minutes as prepared and emailed to the Board. Bob Woodmansee 2<sup>nd</sup>. Pass.

### Financial Report

-Leah Wolf Martin made the motion to approve the financial report and ratify check nos. 14982 to 15009 inclusive and the ACH payments to IRS & Lincoln financial. Bob Woodmansee 2<sup>nd</sup>. Pass.

### Managers Report

-The manager reported that the CDPHE is requiring us to identify 10 more residences as lead & copper testing sites. We are not being required to test 10 more sites at this time.

-The manager distributed Water/Sanitation utility compensation studies from the Employers Council & AWWA. The studies cover a number of different positions. The Employers Council covers the Rocky Mt region and is broken down into various regions (resort/front range etc.) of the intermountain west. The AWWA study covers the entire country but is broken down by type of utility (Board operated/city/county etc.). We will discuss employee compensation at the January meeting.

-Peter Boddie of HRS has completed the accounting forms for the augmentation plan. The completed records form for water year 2018 (Nov 17- Oct 18) has been completed and submitted to the DWR. We will begin submitting the completed accounting forms monthly starting in January (including December 2018). Estimated staff time once trained is about 1 hour/month.

-The manager has been discussing the Performance Energy Contracting program with a representative from Honeywell. Possibilities for the WWTP & wells are being discussed.

-The Manager discussed the need for new locating equipment. Current equipment is approximately 20 years old. Estimates are in the \$3-4000 range. The board indicated their support for updating the equipment.

### Attorneys Report

- Mr. Sharp has been away. We are still awaiting the Judges order in the Garrison Greenridge case.
- Bob Woodmansee made the motion to commend Mr. Sharp on the completion and decree of the augmentation plans. Leah Wolf Martin 2<sup>nd</sup>. Pass.

### Old Business

- No Old Business.

### New Business

- We have received an engagement proposal from Chris Catterson for the 2018 audit. \$100 increase from last year.
- Leah Wolf martin made the motion to approve the engagement of Catterson & Company to conduct the 2018 audit of the District. Barbara Houston 2<sup>nd</sup>. Pass.
- Their being no further business the meeting was adjourned at 6:00 P.M...