

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on November 15, 2018 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean, President
Mike Ratliff, Vice President
Leah Wolf Martin, Treasurer
Bob Woodmansee, Director
Barbara Houston, Director

Also Present: Steve Colby, District Manager

-Tony Borean called the meeting to order at 4:00 P.M.

Meeting Minutes

-Bob Woodmansee made the motion to approve the October meeting minutes as prepared and emailed to the board. Barbara Houston 2nd. Pass.

Financial Report

-Treasurer Leah Wolf Martin gave the financial report.

-Leah made the motion to approve the financial report and to ratify check #'s 14950 to 14981 inclusive and the ACH payments. Mike Ratliff 2nd. Pass.

Managers Report

-The manager reported on the results of the 10/31 meter reading. We billed for 2,732,620 gallons for Sept and October. Well pumping totals were 2,855,309 gallons which is a 4% loss. The well pumping totals for the July/August reading period were also adjusted and that period now shows a 3% loss. These results as well as the historical record do not seem to indicate a large system loss either from leaks or meter inaccuracy. The manager is researching options for meter transmitter replacement. Meters and ERT's are District property.

-The Manger is working on renewing his Collection II and Wastewater A licenses.

-The manger distributed a revised General Manager job description for review by the Board.

Attorneys Report

-Mr. Sharp is away and there is nothing to report at this time.

Old Business

-There was no Old Business to consider.

New Business

2019 Budget Adoption

-Mike Ratliff made the motion to pass the resolution to adopt the attached 2019 Budget. Bob Woodmansee 2nd. Pass.

-Mike Ratliff made the motion to pass the resolution certifying the mil levy. Bob Woodmansee 2nd. Pass.

-Mike Ratliff made the motion appropriating the amount of the budgeted expenditures. Bob Woodmansee 2nd.

-The Board authorized the General Manager to make any changes to the Budget & Mil Levy as a result of the issuance of the final TAV from the Routt County Assessor and prediction of the Denver Boulder CPI.

-The Board directed the General Manager to certify the final mil levy to the Routt County Commissioners by the December 15th deadline.

-There being no further business the meeting was adjourned at 6:00 P.M...