

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on March 15, 2018 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Bob Woodmansee, President
Mike Ratliff, Vice President
Leah Wolf Martin, Director
Paul Barry, Director
Tavis Rogers, Director

Also Present: Steve Colby, District Manager
Tom Sharp, Counsel
Melinda Sherman, DEO

-President Woodmansee called the meeting to order at 4:00 P.M.

February Meeting Minutes

-Leah Wolf Martin made a motion to approve the February meeting minutes including the continuation on the 28th as prepared and emailed to the Board. Paul Barry 2nd. Pass.

Financial Report

-The February financial report and check register were reviewed. Paul Barry made a motion to approve the financial report for February and to ratify check #'s 14719 to 14754 inclusive and 2 ACH payments to the IRS and 2 ACH payments to Lincoln Financial. Tavis Rogers 2nd. Pass.

Managers Report

-The manager updated the Board on the Standard Operating Procedure (SOP) manuals he has been working on. One for the wastewater treatment plant and collection system and another one for the water and distribution system. These manuals describe in detail how to operate the District's facilities. The manuals contain maps generated from the District's GIS system. Tavis Rogers suggested also including photographs.

-We have received some inquiries requesting information on how to proceed with line extensions in Morningside. The manager reviewed the history of the sewerline extension and special assessment area in Morningside. There is one home on a temporary service line that was approved as part of the project. The home is required to abandon the temporary line and connect to the proper mainline when installed.

-The new truck is in at Dellenbach Motors in Fort Collins. The manager plans on making a trip to get it next week.

-The manager & assistant manager are planning on taking some vacation time at the end of the month.

Attorneys Report

-Mr. Sharp reported that all parties have agreed to the stipulations on both augmentation plan decrees. He has filed a motion asking the court to approve the stipulations. Once approved by the court the decrees will be officially recorded.

-We are awaiting the survey of the Well 5 location to settle the well 5 diligence case. Mr. Sharp has discussed the case with the Stahls attorney and will draft a proposed decree when the survey is complete.

Old Business

-The Designated Election Official Melinda Sherman reported that the May election is cancelled. Two nominees are declared elected to four-year terms. They are Mike Ratliff and Tony Borean. There were no nominees for the 2-year term and so the Board will need to appoint someone to fill the seat.

New Business

-There is a proposal that has been submitted to Routt County planning to consolidate and replat to MRE three lots in the Southshore subdivision. They are multifamily lot #'s 20, 33 & 34. They are not requesting any easements to be vacated. The manager reported that in the past we have conditioned the approval of these proposals on execution of a "Lot Consolidation Agreement" by the proponents. One of the conditions of the agreement is that wells are permitted in the District's name.

-Paul Barry made a motion to communicate to the County that the District has no objection to the proposal subject to the condition that the proponents sign an agreement. Our council will review the current agreement for final approval by the Board. Leah Wolf Martin 2nd. Pass.

-Their being no further business the meeting was adjourned at 6:00 P.M...