

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

24490 Uncompahgre Road, Oak Creek, Colorado 80467

Telephone (970) 736-8250 / Fax (970) 736-0177

Email: info@mcwater.org

RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on January 18, 2018 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Bob Woodmansee, President
Mike Ratliff, Vice President
Leah Wolf Martin, Director
Paul Barry, Director
Tavis Rogers, Director

Also Present: Steve Colby, District Manager
Tom Sharp, Counsel
Melinda Sherman, DEO

-President Woodmansee called the meeting to order at 4:00 P.M.

December Meeting Minutes

-Paul Barry made the motion to approve the December meeting minutes as prepared and emailed to the Board. Tavis Rogers 2nd. Pass.

Financial Report

-The December 2017 Financial Report and December check register were reviewed. This is the end of the year financial report. Mike Ratliff noted the over budget insurance expenditure. The manager will look into it.
-Paul Barry made the motion to approve the payment of check #'s 14651 to 14689 inclusive and 3 ACH payments. Tavis Rogers 2nd. Pass.

Managers Report

-We have experienced a failure at well 1. The VFD is tripping out for overcurrent. Aztec Drilling is coming next week and will bring a 3-phase generator to try to operate the pump. This is necessary as the VFD also operates as an inverter to operate the 3-phase motor on a single phase source. If this fails the pump will need to be pulled out and probably replaced. We are hoping this will be a warranty issue as this pump is only 4 years old.

-The 2008 Chevy truck needs to have the transfer case replaced. This is the truck we plan to keep. The cost is around \$3000. The 2005 Dodge truck also needs work. The motor mounts need to be replaced. We need to keep this truck running until we get the new one in late February. Cost is around \$1000.

-The Screwpress is scheduled to arrive in late January. Startup and training is scheduled for the first week of February. District personnel will do much of the installation but we will need to enlist the service of an electrician to do the electrical work.

-The General Manager gave a yearend report:

- > Total water pumped for 2017 was 16,737,986 gallons. Total amount billed was 15,863,110 gallons. This is 5.9% loss. Considered good.
- > A total of 7 building permits were issued for new home construction in Stagecoach. 5 on the central system and 2 on vaults.
- > 3 tap fees were collected and 3 vault impact fees were collected.
- > Unaudited figures show a \$289,329 positive revenue after expenditures for 2017.

Attorneys Report

-Mr. Sharp reported that we have reached a stipulation in the Lustig Greenridge case which has been accepted by the water court judge.

-A statement of opposition has been filed in the Garrison Greenridge case.

-We are awaiting final comments from the CWCB and DWR on the augmentation decrees. The AG said they will be meeting after 1/22 to review.

-Mr. Sharp has prepared a response to the Division engineers consultation letter on the well 5 diligence and application to take absolute at wells 2, 2R & 10. Awaiting memo from HRS and comments from HRS and manager on the decree.

Old Business

-The Board discussed the counties responses to the draft Division of Water Resources letter concerning the issuance of exempt type well permits in Routt County. Several subdivisions appear to be missing from the counties chart of subdivisions and how they fit into the DWR's attachments A & B to the letter. The manager will inform the county of this and any other comments we have after further review.

New Business

-2018 Regular Election:

-Paul Barry made the motion to pass resolution appointing Melinda Sherman of Sharp, Steinke, Sherman & Engle the Designated Election Official for the upcoming May 8th regular election. Tavis Rogers 2nd. Pass.

-Melinda Sherman briefed the Board on the two options if there is a contested May election. The options are a mail ballot election or a polling place election. After considering the pros & cons the Board concluded that a polling place election was the most practicable for our District.

-Tavis Rogers made the motion to pass the resolution mandating a polling place election for the May 8th, 2018 election if necessary. Paul Barry 2nd. Pass.

-Meeting schedule and posting places:

-Leah Wolf Martin made the motion to pass the resolution designating that regular meetings will continue to be every third Thursday of each month at 4 p.m. at 401 Lincoln Avenue in Steamboat Springs. The posting place for the notice and agenda will be the Routt County Clerk & Records office, the District office at 24490 Uncompahgre Road, the Stagecoach Townhome gazebo, the Eaglesnest Townhomes mailboxes and the Eagleswatch mailboxes. Paul Barry 2nd. Pass.

-Annual Employee Review:

-The manager has conducted annual review of his employees and is recommending a 3% raise for all employees. This is the same amount awarded last year.

-Tavis Rogers made the motion to increase employee wages by 3% effective with the next pay period. Leah Wolf Martin 2nd. Pass.

-Paul Barry commented that he would like to see some comparative salary information in the future.

-There was discussion concerning the General Managers position. Board members will send Steve any comments on the job description. Paul wondered if we may want to outsource the process. Steve Colby will check with UYWCD on their procedures. Bob will consult with his daughter who is an HR professional.

-Their being no further business the meeting was adjourned at 6:00 P.M...