

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on November 17, 2016 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Bob Woodmansee, President
Mike Ratliff, Vice President
Paul Barry, Treasurer
Leah Wolf Martin, Director

Also Present: Steve Colby, District Manager

-President Woodmansee called the meeting to order at 4:00 P.M.

October Meeting Minutes

-Mike Ratliff made the correction that the meeting actually adjourned at 6 pm.

-Mike Ratliff made the motion to approve the October meeting minutes as prepared and e-mailed to the Board with the above noted correction. Leah Wolf-Martin 2nd. Pass.

Financial Report

-The financial report and check register were reviewed.

-Leah Wolf-Martin made the motion to ratify the payments of check #'s 14254 to 14278 inclusive plus 2 ACH payments to IRS & Lincoln Financial and to accept the financial report. Paul Barry 2nd. Pass.

Managers Report

-The Manager discussed our continuing support for The Upper Yampa River Water Quality Monitoring Program. This is a joint program between the USGS and local governments to monitor Water quality at selected locations throughout the Upper Yampa watershed. One of these locations is just above Stagecoach Reservoir. Our contribution for 2017 is \$2415.14.

-Mike Ratliff made the motion to continue our support for the UYWQMP. Leah Wolf Martin 2nd. Pass.

-Layne Inliner has submitted an invoice for the 2016 sewerlining project. They have provide us with the pre & post videos. The Manager has conducted an inspection of all the manholes and created a punch list. The plan is to reinspect in the springtime. CDC has reviewed the videos and the engineer has issued a Certificate of Substantial Completion and Pay Estimate recommending 90% payment minus the 5% retainage. This is \$127,528.00. The manager made the recommendation to pay this amount at this time.

-Mike Ratliff made the motion to pay the engineers recommended amount to Layne Inliner. Paul Barry 2nd. Pass.

-Roger Webber has been paid for his work on preparing the access for the lining crew. The manager is working with the landowner's attorney to secure release of the escrow money.

-District employee Bill Queen has passed his D wastewater operator exam and level 1 collection exam. He receives a \$2/hour pay increase according to the terms of his employment agreement. Jeff Erickson failed to pass his B wastewater operator exam.

-A video inspection of well 6 was conducted by Aztec drilling. The video recorder failed. They will repeat the video inspection weather permitting. The camera did get down 470'. The video seemed to reveal moderate calcification of the casing however the slotting was visible in much of the area reported on the completion report. A 24 hour well pumping test would be the next step to determine the condition of the well. The cost of such a test is approximately \$10,000 depending on if it is manned all night or not. The manager has investigated the cost to connect the well in to the system at well 1. 4" C900 PVC costs around \$2.50/foot. The distance is around 5000'. Roger Webber estimates around 2 weeks to dig a trench. Electric is available via an existing overhead line aprox 500' from the well.

-The manager recommended adding additional Board members to countersign District checks.

-Paul Barry made the motion to add Leah Wolf-Martin and Mike Ratliff as signatory's on all District accounts And to remove Ken Burgess and to pass the resolution declaring such. Bob Woodmansee 2nd. Pass.

-The manager has reported the years well pumping records to the water commissioner. We pumped a total of 53 acre feet in the last reporting year. The manager than gave a "back of the envelope" analysis of our water supply in the lower system. It seems with the 3 wells we have a reasonable ability to supply the current inventory of vacant lots which is 205 in the lower area.

-The cost for a grid powered tank mixer is \$23,000. The cost for a solar powered system is approximately \$31,000.

-Bob Woodmansee suggested a special meeting in April to discuss a succession plan for the General Manager and well 6

-HRS will be meeting with State Engineers Office and CWCB representatives to discuss the augmentation plan technical memo and proposed accounting etc.

Attorneys Report

-Tom Sharp is away.

Old Business

-None

New Business

2017 Budget Adoption:

-Mike Ratliff made the motion to adopt the 2017 Budget as attached and pass such resolution. Paul Barry 2nd. Pass.

-Mike Ratliff made the motion to pass the attached resolution Appropriating Sums of Money. Paul Barry 2nd. Pass.

-Mike Ratliff made the motion to pass the attached resolution setting the mil levy. Paul Barry 2nd. Pass

-The Board directed the manager to make such small changes as necessary to the Budget and mil levy as required upon receiving the final TAV from the assessor's office in early December and to ensure that the mil levy is certified to the BCC by December 15th.

Their being no further business the meeting was adjourned at 6:00 P.M...