

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

24490 Uncompahgre Road, Oak Creek, Colorado 80467

Telephone (970) 736-8250 / Fax (970) 736-0177

Email: info@mcwater.org

RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on January 21, 2016 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Bob Woodmansee, President
Mike Ratliff, Vice President
Paul Barry, Treasurer
Leah Wolf Martin, Director
Ken Burgess, Director

Also Present: Steve Colby, District Manager

-President Woodmansee called the meeting to order at 4:00 P.M.

December Meeting Minutes

-Leah Wolf Martin made the motion to approve the December meeting minutes as prepared and e-mailed to the Board. Paul Barry 2nd. Pass.

Financial Report

-The financial report and check register were reviewed. Year-end numbers were reviewed. We spent \$85 K more than we collected, however \$264,000 was sewerline rehabilitation which will be credited against the reserve account. The total amount in Colotrust and YVB CD's is \$1,399,192 which is enough to cover the reserve balance of \$1,228,480. The only expense budget item significantly over budget is office due to the software upgrades needed for xpressbillpay.

-Paul Barry made the motion to ratify the payments of check #'s 13967 to 14010 inclusive, 5ACH payments to the IRS, Lincoln Financial, Colorado Dept of Revenue and to accept the financial report. Mike Ratliff 2nd. Pass.

Managers Report

-The manager reported that the 6 inch ductile iron main that connects well 8 to the system had broken. It took several days to find the break. The line is now shut off. Well 8 will not be usable until the break is repaired. The plan is to repair the break in early summer when it is dry enough to access the site.

-The manager gave a year-end report: Total water pumping was 15,810,861 gallons. Total metered water was 14,454,314 gallons. This is a 9% loss. There were a total of 5 building permits for new home construction. 1 vault and four on central services however only the vault impact fee was collected. A tap fee was prepaid on a lot in BH II.

-The manager reported that upon making application for life insurance for the manager it was determined that the premium would likely be higher due to a health issue. When we get the final quote the manager will get final approval from the Board.

-We collected a tap fee to pre pay the tap fee for lot # 7 in Blacktail Meadows.

Old Business

-No Old Business

New Business

-Ken Burgess made the motion to appoint Melinda Sherman as the Designated Election Official for the 2016 Regular District election cycle. Paul Barry 2nd. Pass. Resolution attached.

-Ken Burgess made the motion to direct that the 2016 election shall be a polling place election and that the designated polling place will be at the wastewater treatment plant located at 24490 Uncompahgre Road in Stagecoach. Leah Wolf Martin 2nd. Pass. (Resolution attached)

-Leah Wolf Martin made the motion to pass the resolution designating the locations for posting meeting notices. The regular meetings will be on the 3rd Thursday of every month at 4 P.M. The location will be the offices of Sharp, Steinke, Sherman & Engle, 401 Lincoln Avenue in Steamboat Springs.

-Employee Compensation: The Manager discussed his employee evaluations with the Board. He is satisfied with the performance of his two employees. The Manger presented salary history for Jeff Erickson and himself for the past 5 years. In one of those years no pay increase occurred.

Paul Barry made the motion to make performance based merit increases to all salaries by 5% effective with the next pay period. Mike Ratliff 2nd. Pass

The Board asked the manager to review the incentives in Jeff Erickson's employment agreement as they would like to continue to encourage Jeff to finish obtaining all licenses required for the District.

-Their being no further business the meeting was adjourned at 6:00 P.M...