

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on May 21, 2015 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Mike Ratliff, Vice President
Paul Barry, Director
Leah Wolf Martin, Director
Ken Burgess, Treasurer
Bob Woodmansee, President

Also Present: Steve Colby, District Manager
Tom Sharp, Counsel

-Mike Ratliff called the meeting to order at 4:00 P.M.

April Meeting Minutes

-Paul Barry made the motion to approve the April meeting minutes as prepared and e-mailed to the Board.
Leah Wolf Martin 2nd. Pass.

Financial Report

-The financial report and check register was reviewed.
-Ken Burgess made the motion to ratify the payments of check #'s 13726 to 13744 inclusive and to accept the financial report. Paul Barry 2nd. Pass.

Managers' Report

-The manager & Doug Bradfield from CDC conducted an inspection of the water main leak in CR 16. It was decided that finding a qualified contractor and approaching fixing the problem on a time & materials basis was likely the best way to proceed. The District could help with traffic control to save money. The manager will proceed with identifying and scheduling a suitable contractor to repair the leak this summer.
-Work on the booster station I is almost complete. A problem with the VFD has been discovered and it may have to be replaced.
-We received a check for \$3383.92 from the SDA insurance pool safety grant program to reimburse for 50% of the trench box purchase.
-The manager discussed the job description for a "Utility Worker/Administrative Assistant" (attached). Because the assistant manager now has 4 weeks' vacation it is foremost that we have another qualified employee who can operate the District in the managers and assistant managers' absence. The Board concurred and we will begin advertising to fill the position.

-We have received the draft permit renewal for the WWTP. There are several changes from the old permit. Most notably and concerning is the addition of a Total Inorganic Nitrogen limitation. The draft permit is open to public comment until June 15th. The manager will prepare a letter to the CDPHE with our concerns. He would like to engage CDC to help with the review and response.

-Mike Ratliff made the motion to authorize the manager to engage CDC to help with the draft permit review and response.

-The manager reported that he had received a memo from HRS water consultants concerning their investigation of the proposed BH II well site. The conclusion was that this would likely be a good site for a new well. The manager and attorney will proceed with discussions with the District engineer on possible ways to obtain a drilling permit,

-Bob Woodmansee is now present and assumes the chair.

Attorney Report

-Mr. Sharp reported that he had authorized HRS to discuss our augmentation plan with Barney White concerning the Flying Diamond ranch opposition. Hopefully we can convince them that they have no concern.

New Business

-The manager presented a pay estimate # 3 from CDC for \$23,830.60 to Western Slope Utilities for the 2013 Sewerline Project. This will leave \$2000 remaining to cover the lone remaining issue of the Tully Lateral connection. The necessary advertising has been accomplished and the manager and engineer are recommending this payment.

-Paul Barry made the motion to accept Pay estimate #3 from CDC. Mike Ratliff 2nd. Pass.

Old Business

-The final audit report is complete.

-Ken Burgess made the motion to accept the 2014 Audit Report and authorize the manager to forward it to the Colorado State Auditor's Office. Leah Wolf Martin 2nd. Pass.

-There being no further business the meeting was adjourned at 6:30 P.M...