

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

24490 Uncompahgre Road, Oak Creek, Colorado 80467

Telephone (970) 736-8250 / Fax (970) 736-0177

Email: [info@mcwater.org](mailto:info@mcwater.org)

## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on April 19, 2015 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Bob Woodmansee, President (via Computer)  
Mike Ratliff, Vice President  
Paul Barry, Director  
Leah Wolf Martin, Director

Also Present: Steve Colby, District Manager  
Tom Sharp, Counsel

- Mike Ratliff will chair the meeting as Bob Woodmansee is attending via video-conferencing.
- Mike Ratliff called the meeting to order at 4:00 P.M..

### March Meeting Minutes

- Bob Woodmansee made the motion to approve the March meeting minutes as prepared and e-mailed to the Board. Paul Barry 2<sup>nd</sup>. Pass.

### Financial Report

- The financial report and check register was reviewed.
- Mike Ratliff made the motion to ratify the payments of check #'s 13692 to 13725 inclusive and 3 ACH payments. Paul Barry 2<sup>nd</sup>. Pass.

### Managers Report

- The CDPHE has finally begun work on the WWTP permit.
- Work has begun on the Booster I improvements.
- The manager has signed-off on a building permit for lot 216 in Southshore and collected a vault impact fee. This is the 3<sup>rd</sup> building permit for new home this year.
- Mr. Sharp has prepared a lien for the outstanding charges for vault pumping which have been assigned to the District for collection by Nordic Pumping Services. Mr. Sharp made it clear that attorney's fees incurred by the District for preparing and foreclosing the lien can be included in the lien to be recovered by the District.
- Mike Ratliff made the motion that the District will forgive 50% of the attorney's fees incurred in the preparation of the lien if paid within 10 days of the date of the letter alerting the property owners of the intention to file the lien. Paul Barry 2<sup>nd</sup>. Pass.
- Inflow & infiltration into the collection system has been relatively low this year. The manager believes much of this is attributable to the lining work that has been done. A visual inspection of the section of the line on the hillside through the Stahl property revealed no significant change discernable. We will continue to investigate ways to access this area for future maintenance of the line.

- We have received the trench shoring and the necessary paperwork to recover 50% of the cost of the equipment from the SDA safety grant program has been submitted.
- The manager would like to have Attorney Sharp and HRS Water Consultants investigate the feasibility of obtaining a well permit for drilling a back-up well for the upper system near the upper tank in Blackhorse II.
- Leah Wolf Martin made the motion to authorize the manager to move ahead with this investigation. Mike Ratliff 2<sup>nd</sup>. Pass.
- District staffing in anticipation of the retirement of our part time employee was discussed. The manager expressed the need to have someone who could cover operations on weekends and during periods when he or the assistant manager are away. Mike Ratliff would like to see a written job description.
- The Board made the decision that we will continue with our current policy that only full time employees will receive benefits (paid health insurance, retirement plan and paid vacation).
- Bob Woodmansee made the motion to begin advertising for the position when an acceptable job description has been developed. Paul Barry 2<sup>nd</sup>. Pass.

#### Attorneys Report

- Mr. Sharp reported he had discussed the Heckbert case with the attorney, Margaret O'Donnell. They may drop the proposed well decree.

#### Old Business

- No Old Business.

#### New Business

- No New Business

- Their being no further business the meeting was adjourned at 6:00 P.M...