

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on January 15, 2015 at the Offices of Sharp, Steinke, and Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Bob Woodmansee, President
Ken Burgess, Treasurer
Mike Ratliff, Vice President
Paul Barry, Director
Leah Wolf Martin, Director

Also Present: Steve Colby, District Manager
Tom Sharp, Counsel

-Bob Woodmansee called the meeting to order at 4:00 P.M...

December Meeting Minutes

-Paul Barry made the motion to approve the December meeting minutes as prepared and e-mailed to the Board. Mike Ratliff 2nd. Pass.

Financial Report

-Ken Burgess discussed the financial report and the year ending budget comparison and ending revenue to expenditure and reserve fund numbers were discussed. Almost \$300,000 remains outstanding on completed sewerline work.

-Ken Burgess made a motion to approve the December financial report and ratify payment of check #'s 13609 to m13631 inclusive and 4 ACH payments. Leah Wolf Martin 2nd. Pass.

Managers' Report

-The manager gave a yearend report:

- 1) Two new building permits. Both for homes on central water & sewer. One had a prepaid tap and we collected a tap fee on the other.
 - 2) Total water pumped from wells was 15,974,963 gallons. Total metered water was 14,288,600 gallons this is 1,686,363 gallons difference or 10.6% loss.
 - 3) When expenditure for capital repair/replacement is discounted revenues exceeded expenditure. The sewerline repair work is being paid from reserve which is decreasing. When all currently contracted sewerline work has been fully paid the total cost will be \$774,808.
- There is a suspected water leak in the area of the blowoff in CR 16 in front of the Eaglewatch Townhomes. Measurements indicate it to be around 1 gpm. A leak detection expert has been contacted to try to pinpoint the location next time he is in the area.

-The CDPHE conducted an inspection of the WWTP in December. There were several violations which will need to be addressed.

Attorneys Report

-Mr. Sharp reported that the master augmentation plan and application for the well field water right had been filed with the court prior to the end of 2014.

_ Mr. Sharp reported that he had attended the Routt County Commissioners workshop on the update of the Stagecoach Community Plan.

Old Business

-No Old Business

New Business

Layne Inliner Pay Request:

-We have received a pay request from Layne Inliner for the 2014 Sewerline Work. It is for the full amount minus 10% retainage. We have still not received the post installation videos or had a request for a post installation inspection. We have received the test results for the liner samples. CDC has prepared a pay estimate recommending only \$179,234.13 of the \$276,281 contact amount be paid based on the missing information.

-Paul Barry made the motion to accept CDC's pay estimate based on work completed payment subject to the District manager's final approval. Ken Burgess 2nd. Pass.

Resolution designating location of posting places for Board of Director Meetings:

-The designated posting places are 1) The District office at the WWTP at 24490 Uncompahgre Road, 2) The Routt County Clerk & Records Office, 3) The Stagecoach Townhomes gazebo on Schussmark Trail, 4) The mailboxes on the corner of Barr Trail & CR 16, 5) The mailboxes in front of Eaglesnest Townhomes at the intersection of CR 212 & CR 16, 6) The mailboxes in Eagleswatch at the intersection of Fallen Falcon Trail & Broken Talon Trail.

-Ken Burgess made the motion to approve the above resolution. Paul Barry 2nd. Pass

Employee review:

-The Manager recommended a 3% increase in salaries for all employees.

-Ken Burgess made the motion to accept the manager recommendation effective 1/15/2015. Leah Wolf martin 2nd. Pass.

-District Staffing was discussed. John Dodd will be retiring at the end of May, Jeff Erickson goes to 3 weeks' vacation this year. The Board directed the manager to have a staffing recommendation ready by the March meeting.

-There being no further business the meeting was adjourned at 6:00 P.M...

-Their being no further business the meeting was adjourned at 8:00 P.M...

