

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on April 15, 2014 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Ken Burgess, Treasurer  
Paul Matheny, Director  
Bob Woodmansee, Director  
Mike Ratliff, Vice President

Also Present: Steve Colby, District Manager  
Tom Sharp, District Counsel  
Colleen Williams, CRWA  
Mike Roach, Young's Creek Preserve  
Tom Braun, Young's Creek Preserve

-Vice President Ratliff called the meeting to order at 6:00 P.M.

### March Meeting Minutes

-Paul Matheny made the motion to approve the March meeting minutes as prepared and emailed to the Board.  
Bob Woodmansee 2<sup>nd</sup>. Pass.

### New Business

--Colleen Williams, Source Water Specialist for the Colorado Rural Water Association, was present to give a presentation on Source Water Protection Plans. The purpose of the Source Water Protection Plan is to protect public water supplies from potential contamination in the water shed area. The CDPHE offers grants to water providers for completing these plans up to \$5000. A match is typically required but can be in the form of in-kind contribution from staff, and board members time. The Board had additional questions concerning the cost to the District and the regulatory significance of the plan. No action was taken and the Board directed it to be included as Old Business for the May meeting.

### Financial Report

-The financial report was reviewed.

-Bob Woodmansee made the motion to approve the financial report and ratify check #'s 13309 to 13344 inclusive and the ACH payments to the IRS & Lincoln Financial. Paul Matheny 2<sup>nd</sup>. Pass.

### Managers Report

-The manager reported that repairs were needed to booster station I. The back wall is rotten and termite infested and needs to be replaced. We can do the work in house and it will require purchase of approximately \$1000 in materials.

-I & I has been bad and we are inspecting manholes and other places of possible infiltration.

-The manager has submitted the 1<sup>st</sup> year regulation 85 report which is the new nutrient monitoring requirement for the WWTP discharge.

#### Attorneys Report

-HRS has provided a letter with an estimate of costs in reviewing the augmentation plan decree and depletion calculations. Their estimate is \$15,700 through the end of June. Discussions with the State Engineers Office after that are not included and are hard to estimate at this time. The Board has previously approved Attorney Sharp moving ahead with the plan with the help of HRS. This is informational. The Board indicated its continued approval of moving ahead with an augmentation decree for the District which will help ensure a future water supply for the District through build-out.

-Mr. Sharp has received the Report of the Division Engineer on the diligence application for the Districts 1972 9 cfs Yampa River Water Treatment Plant #1 conditional water right. There are 4 concerns which must be addressed before the Division Engineer can recommend approval of the application. Attorney Sharp & the manager will work on providing the Division Engineer with the information requested.

#### Old Business

-Young's Creek Preserve: Mike Roach along with his planner Tom Braun were present to discuss Mr. Roach's proposal to create 8 new 5 acre lots on 80 acres of land he owns in Stagecoach between Lynx Basin Estates and Meadowgreen and accessed from CR 16 & CR 212. The proposal is for water & sanitation to be provided by individual wells & ISDS of the leaching type. An e-mail was presented from Erin Light of the Division of Water Resources which indicated that exempt type well permits which allow no outside use could be obtained for these lots. Mr. Roach has already created 4 lots in this area which utilize wells & ISDS. The manager explained the District has allowed such projects in the past with the requirement that a "New Parcel Agreement" is recorded with the plat and wells are permitted in the Districts name or that there is an agreement that the subject area will never receive service from the District and well permits will not be required to be to the District. This area is currently zoned HDR and the proposal would downzone to MRE. The proponents do not believe that extension of water and or sewer service is financially feasible with the proposed density. Paul Matheny expressed concern about more lots being created that are not serviced by central water & sewer. The current form of the New Parcel Agreement will be forwarded to the proponents as an example of past agreements. Mr. Sharp advised the Board that any new conditions could be negotiated and included in an agreement with the landowners.

-Ken Burgess made the motion that the District will have no objection to the proposal with the condition that an acceptable agreement is reached between the District and Mike Roach concerning wells and future District service to the property. Paul Matheny 2<sup>nd</sup>. Pass. Bob Woodmansee abstains.

#### New Business

-CEBT Employee Health Insurance Renewal. The proposals for employee health insurance for full time employees were reviewed. There is a 7% increase in the PPO II plan currently offered. No increase in dental. Only Jeff Erickson is currently enrolled in the PPO II family option. The manager has the HRP plan which is unchanged at \$275/month and the District reimburses his wife for inclusion in her companies plan. This results in considerable savings for the District.

-Bob Woodmansee made the motion to renew the plans as currently offered. Paul Matheny 2<sup>nd</sup>. Pass

-Routt County has asked for the District to contribute to the Upper Yampa River Basin Water Quality Monitoring Network Program again this year. There is a 1.5% increase to \$ 2302.

-Bob Woodmansee made the motion to continue to support the program. Paul Matheny 2<sup>nd</sup>. Pass.

-Regular Meeting Time:

Bob Woodmansee made the motion to move the regular Board meeting time to the 3<sup>rd</sup> Thursday of each month at 4:00 P.M..

-Their being no further business the meeting was adjourned at 8:00 P.M..