

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on January 21, 2014 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean, President  
Ken Burgess, Treasurer  
Paul Matheny, Director  
Bob Woodmansee, Director  
Mike Ratliff, Vice President (telephonic)

Also Present: Steve Colby, District Manager

-President Borean called the meeting to order at 6:00 P.M.

### December Meeting Minutes

Ken Burgess made the motion to approve the December 10, 2014 minutes as prepared and emailed to the Board. Paul Matheny 2<sup>nd</sup>. Pass.

### Financial Report

-Ken Burgess discussed the financial report and the year end numbers. Minus any capital replacement expenditures we were about \$160,000 positive. This does not include the \$263,000 sewerline rehabilitation project of which only \$93,000 has been paid in 2014. The budget to actual numbers are all close to or below budget except for H2O testing which is 125%.

-Bob Woodmansee made the motion to approve the financial report and ratify checks nos. 13212 to 13256 inclusive plus the 2 ACH payments to the IRS and 2 ACH payments to Lincoln Financial. Paul Matheny 2<sup>nd</sup>. Pass.

### Managers Report

-The manager gave a year end report. We had one building permit and one tap fee collected in 2013. We pumped 17,749,831 gallons of water from the 4 wells and billed for 15,790,601 gallons. This equates to a 12% loss.

-The manager and treasurer have met with the auditor and will begin the audit soon.

-The manager has discussed the draft augmentation plan with Eric Harmon of HRS. Eric believes the engineering report will need to be updated to support the proposed decree and provide the additional information required. He will prepare a proposal for consideration

### Old Business

-Discussion of the By-Laws was tabled until the February meeting.

### New Business

-The Board resolved to schedule regular Board of Directors meetings for the third Tuesday of every month at 6 p.m. at the offices of Sharp Steinke Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado. The Board directed that notices for the meetings be posted at the following locations: Wastewater Treatment Plant, 24490 Uncompahgre Road, Stagecoach. The mail boxes at the intersection of CR 16 & CR 212 in front of the Eaglesnest Townhomes. The mail boxes at the intersection of CR 16 and Barr Trail. The Gazebo on Schussmark Trail at the Stagecoach Townhomes. The Routt County Clerk & Records office in the Courthouse at 522 Lincoln Avenue in Steamboat Springs.

-Ken Burgess made the motion to pass the resolution designating the posting locations and Paul Matheny seconded the motion which passed unanimously.

-There is a regular Board election this spring. The seats of Directors Matheny, Borean and Woodmansee are up. Tony Borean is term limited from seeking a third term. It was determined to name Melinda Sherman as Designated Election Official. It was also determined to conduct a polling place election should a contested election result if more electors are nominated than seats are available. Nominations are due by 5pm on Friday, February 28<sup>th</sup> 2014.

-Bob Woodmansee made the motion to pass the resolution appointing Melinda Sherman as the Designated Election Official. Paul Matheny 2<sup>nd</sup>. Pass

-Paul Matheny made the motion to conduct a polling place election if necessary. Bob Woodmansee 2<sup>nd</sup>. Pass.

-Their being no further business the meeting was adjourned at 8:00 P.M..