

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on November 19, 2013 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean, President  
Ken Burgess, Treasurer  
Paul Matheny, Director  
Bob Woodmansee, Director

Also Present: Steve Colby, District Manager  
Tom Sharp, General Counsel

-President Borean called the meeting to order at 6:00 P.M.

### **October Meeting Minutes**

-Bob Woodmansee made a motion to approve the October meeting minutes as prepared and e-mailed to the Board. Paul Matheny seconded the motion. Pass.

### **Financial Report**

-Ken Burgess gave the financial report. Paul Matheny made a motion to approve the financial report and ratify the payment of check #'s 13156 to 13190 inclusive and the two ACH payments to the IRS & Lincoln Financial. Bob Woodmansee 2<sup>nd</sup>. Pass.

### **Managers Report**

-Steve, Bob & Mike attended the RCAP Board member & manager training in Silt. A review of the District's by-laws and rules & regulations was suggested. The manager will forward these to the Board for review.

-Kevin Kneiser from Routt County Road & Bridge called and asked if the District might be open to the possibility of the County parking a loader at the WWTP this winter. The Board indicated their support for allowing the County to do this.

-The work on well 1 has been completed and the well is back on line. Preliminary indications are good and the well is pumping nice clear water. A post cleaning video got down to about 400' and showed considerable improvement in the calcification and encrustation in the casing. The slotting showed improvement but still had some clogging. Production has not seemed to be a big problem with the well however. No serious failing of the casing was noted. A 4 inch PVC liner was then installed. 50% of the liner is slotted. Finally a new 5 hp and new drop pipe and cable was installed. A VFD was purchased and installed which will control the 240v 3ph pump. This will give a lot of flexibility in the operation of the well.

-The manager will be gone all next week for Thanksgiving.

### **Attorneys Report**

-Mr.Sharp is working on the Yampa River “Water Plant # 1 “diligence filing.

### **Old Business**

-The 2014 Budget adoption hearing will be December 10<sup>th</sup>. Our regular monthly meeting will be moved to this date. The manager will advertise the Notice of Budget in the Pilot legal section 2 times (1 time required). The manager will make changes to the budget based on our rate discussion and any change to the TAV.

### **New Business**

-Service Fee Rate Discussion: Tony Borean suggested that sewer rates should be higher due to our existing and looming challenges with the WWTP and collection system. Paul Matheny would like to see a date set as a goal for replacement of the WWTP. What grants are available? What engineering studies should be done? The manager indicated that a very preliminary engineering report was done 5 years ago. The predicted plant replacement estimate was 10 to 15 years at that time. The Board directed the manager to research grant programs and report at the January meeting. Tony Borean suggested that the sewer service charge be raised 20%. The suggested water base increase is 10%. The water usage “ascending block rate” schedule was discussed. It is already pretty aggressive. Paul Matheny suggested that making it too aggressive may deter use so much as to affect revenue. The Manager will prepare reports showing water use and revenue in the different blocks for the Board. Ken Burgess & Paul Matheny will work on a proposal for fair increases to the water usage schedule. The Board suggested 20% increases to the WWTP dumping fees each year for the next 5 years. Based on the input Tom Sharp will prepare a proposed resolution for the December 10<sup>th</sup> meeting.

-Western Slope Utilities Contract Change Order: Due to the persistent wet weather this fall the contractor was unable to complete the work on the sewerline rehab project as scheduled. They are requesting an extension until July 15, 2014 and an additional \$8506 in mobilization/demobilization cost. The extra cost would be deducted from the contingency of \$12,540 in the contract. The proposed change order (attached) is recommended by the manager & engineer.

-Bob Woodmansee made the motion to approve the change order to the Western Slope Utilities contract. Paul Matheny 2<sup>nd</sup>. Pass.

-There being no further business the meeting was adjourned at 8:30 P.M.