

# MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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## RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on March 19<sup>th</sup> 2013 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean, President  
Ken Burgess, Treasurer  
Paul Matheny, Director  
Bob Woodmansee, Director  
Mike Ratliff, Vice President

Also Present: Steve Colby, District Manager  
Tom Sharp, Counsel

-President Borean called the meeting to order at 6:00 P.M.

### February Meeting Minutes

-The February meeting minutes were reviewed and discussed.

-Mike Ratliff made the motion to approve the minutes as written. Bob Woodmansee 2<sup>nd</sup>. Pass.

### Financial Report

-Ken Burgess made the motion to approve the financial report and ratify check #'s 12886 to 12915 inclusive and the ACH payment to the IRS. Bob Woodmansee 2<sup>nd</sup>. Pass.

### Managers Report

-The manager informed the Board that checks written to the District for payment of a vault impact fee and administration fee for a building permit for Lot 42 in Morningside had payment stopped on them after the LOA had been filed and building permit signed by the District. The manager notified the building department to hold the building permit. Mr. Sharp indicated that he could file a recession to the LOA. Their was general direction from the Board that in the future the manager may want to wait until checks clear before signing or filing anything.

-The timeline for the 2013 Sewerline rehab project is publication of the RFP April 21<sup>st</sup> & 28<sup>th</sup>. Proposals due by 5pm May 10<sup>th</sup>. Site visit May 1. Decision on award of contract at the May 21<sup>st</sup> board of directors meeting.

-The District Employee health insurance plan is due for renewal July 1<sup>st</sup>. There will be a 5.5 % increase in the PPO II family plan with no increase in the HRP and dental options.

-Ken Burgess move to approve renewal of the plans. Bob Woodmansee 2<sup>nd</sup>. Pass.

-There has been a failure of the pump in well 1. The well was pumping extremely muddy water prior to the failure and did not clear up after several hours of pumping to waste. When an attempt to retry pumping the next day was made the breaker tripped and the pump could not be made to operate. The pump will need to be pulled and an evaluation of the condition of the well made. The manager recommended consulting HRS as needed to assist him in determining procedures.

-Paul Matheny made the motion to appropriate up to \$10,000 to pull the pump and ascertain the condition of the well. The manager will consult with president Borean if needed and keep the Board apprised of progress. Mike Ratliff 2<sup>nd</sup>. Pass.

#### Attorneys Report

-Tom Sharp reported that he had a draft of the augmentation plan complete and ready for review. He would like to have it reviewed by David Halford of Balcomb & Green who is very experienced with augmentation plans. There is also additional work & review to be done by HRS who has estimated \$4000 to \$5000 to complete this.

-Bob Woodmansee made the motion to approve spending up to \$10,000 for review and completion of the augmentation plan. Mike Ratliff 2<sup>nd</sup>. Pass.

#### New Business

-The manager has determined that it would be in the best interest of the employees to switch the retirement plan administrator to Lincoln National with Pat Gregory & Associates as advisors.

-Ken Burgess made the motion to pass the resolution authorizing the manager to switch the 457 retirement plan from Nationwide to Lincoln National. Mike Ratliff 2<sup>nd</sup>. Pass

-We have received a request from Routt County to contribute again this year to the Upper Yampa Water Quality Monitoring Program. The request is for \$2,268.00.

-Bob Woodmansee move to contribute the \$2,268.00. Mike Ratliff 2<sup>nd</sup>. Pass 4 to 1. Ken Burgess no.

-There being no further business the meeting was adjourned at 8:00 P.M...