

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on December 18, 2012 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean, President
Ken Burgess, Treasurer -Telephone
Paul Matheny, Director
Bob Woodmansee, Director
Mike Ratliff, Vice President

Also Present: Steve Colby, District Manager
Tom Sharp, Council

-President Borean called the meeting to order at 6:00 P.M.

November Meeting Minutes

-Mike Ratliff made the motion to approve the November meeting minutes as written and sent to the Board.
Bob Woodmansee 2nd. Pass.

Financial Report

-Paul Matheny made the motion to approve the financial report and ratify checks #'s 12794 to 12832 inclusive and the ACH payment to the IRS for November. Bob Woodmansee 2nd. Pass.

Managers Report

-The Manager discussed the possible sewerline rehabilitation project for next year. The Board directed the Manager to work with the Engineer to develop bid documents for a project of up to 4600' of 21" line crossing the Tri-State & Stahl property. Access to part of the Tri-State property is still being evaluated.

-The Manager reported that the mil-levy certification has been submitted to the County. There was only a very small change to the final budget due to the final assessed valuation figure from the county and the mil levy certified was 20.

-The Manager discussed the District's retirement plan. The United States Conference of Mayors is recommending changing the plan administrator from Nationwide to Great Western. The Manager has also discussed the plan with an administrator in Denver from the SDA website, Gregory & Associates. The Board suggested comparing the administration fees closely before making any changes.

-The Manager will be taking some vacation time during the holidays.

Old Business

-No Old Business to discuss.

New Business

-The 2012 audit engagement was discussed. The 2011 auditor, Catterson & Company, have submitted a proposed engagement letter to conduct the 2012 audit. The proposal is for a not to exceed amount of \$5,900. No change in cost from last year. The Manager recommended retaining Catterson & Company to do the 2012 audit.

-Bob Woodmansee made the motion to retain Catterson & Company to conduct the 2012 audit. Mike Ratliff 2nd. Pass.

-Their being no further business the meeting was adjourned at 7:30 P.M.