

MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water & Sanitation District met on November 13, 2012 at the Offices of Sharp, Steinke, Sherman & Engle located at 401 Lincoln Avenue in Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean, President
Ken Burgess, Treasurer
Paul Matheny, Director
Bob Woodmansee, Director
Mike Ratliff, Vice President

Also Present: Steve Colby, District Manager
Melinda Sherman, Council
Kim Wright & Denise Fairchild

-President Borean called the meeting to order at 6:00 P.M.

October Meeting Minutes

-Paul Matheny made the motion to approve the October meeting minutes as written and sent to the board.
Mike Ratliff 2nd. Pass.

Financial Report

-Ken Burgess gave the financial report and commented on the amount of the District's reserves.
-Mike Ratliff made the motion to approve the financial report and ratify checks #'s 12750 to 12793 inclusive and the ACH payment to the IRS in October. Bob Woodmansee 2nd. Pass.

Old Business

-Kim Wright & Denise Fairchild are the owners of multifamily lots 5, 6, 7 & 8 in Horseback. Kim Wright explained that the consolidation of these lots into a 5 + acre MRE parcel is pending with the County. They had previously obtained a building permit from the county to commence construction of a residence on lot 6. In order to do so, they paid the vault impact fee of \$14,818 and administration fee of \$500 to the District in order to obtain the building permit. They had and still have no intention of ever installing the vault but instead intend to install a septic tank and leach field system as is allowed by Routt County with a 5 acre minimum MRE parcel. They are now requesting that the District refund the vault impact fee they have previously paid. The rezoning proposal is scheduled to be considered by the Board of County Commissioners on November 20th.

-Ken Burgess made the motion to refund the vault impact fee to Wright & Fairchild contingent upon final approval of the MRE zoning & plat by Routt County and upon final inspection & approval of the individual sewage disposal system (leech field) by Routt County Environmental Health Department. The District to retain the \$500 administration fee. Bob Woodmansee 2nd. Pass.

Managers Report

- The final punchlist and comments concerning the 2012 sewerline rehabilitation project have been completed by the manager & engineer and sent to the contractor Layne Inliner. The project will be reinspected next spring. The contractor has indicated a preference for addressing the punchlist items after the inspection has been completed. This is acceptable to the engineer however they have been informed that the one year warranty will not begin until all items are addressed. It is the managers recommendation that the invoice from Layne Inliner for \$137,474.64 be paid minus 10% retainage (\$13,747.46) or \$123,727.00.
- Paul Matheny made the motion to pay Layne Inliner minus the 10% retainage. Mike Ratliff 2nd. Pass.
- The manager discussed a possible sewerline project for 2013. The manager and engineer have discussed rehabilitating approximately 4600' of 21" line beginning at where this years project ended at MH 8 and ending at MH 25 or 26. It cost \$55/ft to rehab 21" line in this year's project.
- The Board discussed a letter from Nicholas Houck concerning his water bill. No action was taken by the Board concerning the letter.
- The manager presented data for water pumping and metering for the Sept to October billing period. Total gallons pumped were 3,098,744 and total gallons billed were 2,723,170 about 12% difference. Not an alarming difference and close to annual averages.
- The manager will be on vacation from 11/18 to 11/24.

Attorneys Report

- Melinda Sherman discussed the recent election and our ballot question. She is still awaiting the final report from Kay Weinland. Preliminary figures show the question going down to defeat by a slim margin.
- Their followed a general discussion on the Districts financial future. The need for a rate hearing and when to conduct such. The possibility of taking a mil levy cap override to the voters again next November. A rate increase has already been approved by resolution for 1/1/13. This is the last scheduled increase approved after the last rate hearing.

New Business

- This is the 2013 Budget Adoption meeting. Notice of such has been published twice in the Steamboat Pilot.
 - Ken Burgess made the motion to pass the resolution adopting the 2013 Budget as attached. Paul Matheny 2nd. Pass.
 - Ken Burgess made the motion to pass the resolution to certify a mil levy of 20 mils. Paul Matheny 2nd. Pass.
 - Ken Burgess made the motion to pass the resolution "Appropriating Sums of Money" for operating expense. Paul Matheny 2nd. Pass.
 - The Board authorized the Manager to make any changes necessitated by the final assessed valuation from the Routt County assessor.
- Their being no further business the meeting was adjourned at 8:30 P.M..